

**WHITE BLUFF CHAPEL  
ORGANIZATION AND PROCEDURES MANUAL**

4.4.2

**CHILDREN'S MINISTRIES COMMITTEE**

6/28/2016

**Purpose:**

The purpose of the Children's Ministries Committee shall be to develop and implement programs that will help families to nurture youth and children in the love of God and a desire for His Word.

**Responsibilities:**

- Plan and organize programs, activities and other events for youth and children that will enlighten them about God and Jesus Christ, His Son, or provide for Christian fellowship.
- Work with the Child Protection Committee to insure that children's workers are screened in accordance with the Child Protection Committee policies and procedures.
- Select Children's Ministries workers and provide training and fellowship to enhance the God-given gifts of those working with children.
- Create all programs to encourage an atmosphere of love, trust, and fun using resources to provide visual, hands-on, and listening experiences for the children.
- Provide a nursery ministry that will insure parents of a loving and safe environment for infants and small children (3 and under).
- Support programs where children participate in music, Bible-related activities, and service projects, as well as take part in holiday and other chapel services.
- Develop educational and service opportunities for youth in grades 4-12.
- Work towards seeing God's Word fulfilled in Psalm 100:5 – "For the Lord is good; His mercy is everlasting and His truth endures to all generations."

**Administrative:**

- The Chair(s) for the Children's Ministries Committee is elected annually by the WBC membership in accordance with the procedures in Article 6.5 of the WBC By-Laws.
- Bring any committee policy, procedural or financial related issue(s) to the attention of the Board of Trustees for consideration.
- Keep Office Administrator informed of plans for meetings, activities, or events.
- Obtain Board of Trustees prior approval for any unbudgeted capital expenditure over \$500.
- Prepare and submit a budget request for the next fiscal year in accordance with the instructions and schedule provided by the Treasurer.
- Committee Chair prepares reports for and attends or sends a representative to the Council of Ministries meetings.
- The Pastor(s) and the Chair of the Board of Trustees shall be ex-officio members of the committee.

**Related Documents in Organization and Procedures Manual:**

[2.2 By-Laws Article 6: Board of Trustees](#)

[4.4 Council of Ministries Committees](#)

[4.5.8 Child Protection Committee](#)

**Related Documents in Committee Policies and Procedures Manual:**

[2.1 Policies and Procedures for Workers](#)

[2.2 Children's Ministries Programs](#)

[Form 2.3 Children's Nursery and Sunday School Sign-In](#)

[Form 2.4 Permission and Release Form](#)