

**WHITE BLUFF CHAPEL
ORGANIZATION AND PROCEDURES MANUAL**

4.4.6

MEN'S MINISTRY COMMITTEE

6/5/2016

Purpose:

The purpose of the White Bluff Chapel (WBC) Men's Ministry shall be to minister to the men of WBC and the community through Christian education, prayer and fellowship. Provide works of service to WBC, the WBC members, and the community.

Responsibilities:

- Provide an ongoing program of Men's Bible Studies and other Christian education.
- Meet on designated Saturday mornings for fellowship, breakfast, prayer needs, scriptural reflections, update on community needs, and planning for upcoming activities and service projects.
- May conduct various events to raise funds to provide materials for service work and/or to make donations to worthy recipients or needs.
- Sponsor special activities such as retreats, trips, picnics, or dinners for wives and family, game nights, etc.
- Provide handyman services as deemed appropriate.

Administrative:

- The Chairman for the Men's Ministry is elected annually by the Chapel membership in accordance with the procedures in Article 6.5 of the Chapel By-Laws.
- The Men's Ministry members may elect a Vice-Chairman, Secretary/Treasurer, Spiritual Leader, Service Projects Coordinator, Breakfast Coordinator, or other positions as it may deem necessary to manage the business of the ministry.
- Coordinate plans and schedules with the staff and other committees.
- Bring any Men's Ministry policy, procedural, financial, or functional related issue(s) to the attention of the Board of Trustees for consideration.
- Keep Office Administrator informed of plans for meetings, activities, or events.
- Obtain Board of Trustees prior approval for any proposed fund raising event.
- Obtain Board of Trustees prior approval for any unbudgeted capital expenditure over \$500.
- Committee Chair attends or sends representative to the Council of Ministries meetings.
- Prepare and submit a budget request for the next fiscal year in accordance with the instructions and schedule provided by the Treasurer.

Related Documents in Organization and Procedures Manual:

[2.2 By-Laws Article 6: Board of Trustees](#)

[4.4 Council of Ministries Committees](#)