

**WHITE BLUFF CHAPEL  
ORGANIZATION AND PROCEDURES MANUAL**

4.4.7

**MISSIONS COMMITTEE**

4/1/2015

**Purpose:**

The purpose of the Missions Committee shall be to develop an effective program of local, global, national and educational outreach. Each will provide funding and service opportunities.

**Responsibilities:**

- Assess mission ministry proposals designated by the sub-committee chairpersons and recommended by the Mission Committee.
- Enlist WBC members' participation in outreach activities and encourage a spirit of Christian giving through service.
- Approve and coordinate all special mission events and offerings.
- Communicate and support the Ministerial Alliance and its programs.
- Provide leadership and education for WBC members concerning its three sub-committees.

**Administrative:**

- The Chair for the Missions Committee is elected annually by the WBC membership in accordance with the procedures in Article 6.5 of the WBC By-Laws.
- The Missions Committee shall include three sub-committees: Local Missions, Global/ National Missions, and Educational Outreach. Each sub-committee shall have a chair appointed by the Mission Committee chairperson.
- The Missions Committee chairperson and the Pastor shall be ex-officio members of the sub-committees. Additional members for the sub-committees shall be recruited as needed by the respective sub-committee chair.
- The Mission Committee board shall be composed of the Mission Committee chairperson, the three sub-committees chairpersons, the Associate Pastor, and two members at large (appointed annually by the Chair).
- Bring any committee policy, procedural, financial, or functional related issue(s) to the attention of the Board of Trustees for consideration.
- Keep Office Administrator informed of plans for meetings, activities, or events.
- Prepare and submit a budget request for the next fiscal year in accordance with the instructions and schedule provided by the Treasurer.
- Committee Chair attends or sends representative to the Council of Ministries meetings.
- The Pastor and the Chair of the Board of Trustees shall be ex-officio members of the committee.

**Related Documents in Organization and Procedures Manual:**

[2.2 By-Laws Article 6: Board of Trustees](#)

[4.4 Council of Ministries Committees](#)

**Related Documents in Committee Policies and Procedures:**

[4.1 Mission Application Guidelines](#)

[Form 4.2 Mission Funding Request Application](#)

[4.3 Financial Aid Committee](#)

[4.3.1 Financial Aid Application Guidelines](#)

[Form 4.3.2 Financial Aid Application](#)

[4.3.3 Suggestions for Mentors](#)

[4.3.4 Probationary Policy](#)

[4.3.5 Student Dropout Policy](#)

[4.3.6 Continuing Education Guidelines](#)

[Form 4.3.7 Continuing Education Application](#)